



## Department of Health

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Commissioner

**LISA J. PINO, M.A., J.D.**  
Executive Deputy Commissioner

August 23, 2021

DAL: DHCBS 21-10

Subject: 2019 CHHA/LTHHCP Statistical Report  
2019 Hospice Cost and Utilization Report

Dear Administrator:

The Division of Home and Community Based Services (DHCBS) will activate the 2019 annual Statistical Report for Certified Home Health Agencies (CHHAs), Long Term Home Health Care Programs (LTHHCPs) and the 2019 Cost and Utilization Report for Hospices on August 23, 2021. The 2019 report was suspended due to the pandemic. The reports will be available for completion from this date through October 8, 2021. After October 8, 2021, these reports will no longer be available.

All CHHAs, LTHHCPs, and Hospices are required to complete and submit the 2019 reports. Failure to submit all required information in the appropriate format will subject the agency to an enforcement action under Section 12 of the Public Health Law, resulting in the agency being liable for civil penalties for violations of Article 36 (CHHAs and LTHHCPs) or Article 40 (Hospices) of the Public Health Law and New York State Medical Facilities Code. Administrators should be aware that the New York State Department of Health's ability to make an affirmative statement to the agency's character and competence will be negatively impacted if an enforcement action for failure to submit is pursued. Furthermore, any certificate of need applications for agencies determined to be delinquent for this submission will not be processed.

Agencies are strongly encouraged to enter and submit data as early as possible. Agencies that wait until the last week to enter data may encounter extended system delays and wait times for support due to limited system and personnel resources.

Attached to this letter are instructions for completing and submitting the statistical report. Please send questions and requests for assistance to [HCStatRpts@health.ny.gov](mailto:HCStatRpts@health.ny.gov). Thank you for your assistance with this essential data collection.

Sincerely,

Carol A. Rodat  
Director  
Division of Home and Community Based Services

Attachment

cc: Mark Hennessey  
Valerie Deetz